

SNaP Development Project aims to provide young people with activities that are fun and challenging. On occasions this will involve leaving the BASE Youth Club and using a space in the local area. During these times activities will be facilitated and supervised by the Youth Work Team. SNaP Development Project also aims to ensure that the voice and opinions of young people living in South Normanton and Pinxton are heard and listened to.



All employed workers and volunteers working for SNaP Development Project to deliver youth work related projects have been appropriately checked to ensure that they are suitable to work with children and young people. The SNaP DEVELOPMENT PROJECT Safeguarding Policy is ready available for parents to view upon request.

Youth Club Membership Form

It is really important that all young people remain safe whilst they take part in activities. As a way of keeping safe all young people are asked to stick to the rules held by the BASE youth club. These rules are:

- ◆ Listen to instructions.
- ◆ Do not take what doesn't belong to you.
- ◆ Take care of the Youth Club equipment.
- ◆ No fighting.
- ◆ No bullying.
- ◆ Keep clothes on (this means keeping your private parts covered up)
- ◆ No inappropriate touching of other people
- ◆ Speak nicely to people.
- ◆ No running inside the building.
- ◆ Put litter in the bins provided.
- ◆ No smoking allowed in the building (this includes E Cigs).
- ◆ Bikes, scooters and hoverboards are not allowed in the building.

Agreement: I have read and understood these rules and I agree to stick to them

.....(signed young person)

Another way of keeping safe is to ensure that information about the named young person is passed onto the leader. This information will remain confidential and only used in case of emergencies.

- **Contact details of the young persons parent/carer:**

Name

Address.....

Email address

Home and mobile telephone number.....

Home and mobile telephone number of 2nd contact person.....

- **Equality Information (please circle all that are relevant)**

Does the named person receive free school meals? YES / NO

What is the named person ethnic background?

White UK / Other White Background / Mixed Background / Asian / Black, African / Other Ethnic Background

Does the named person have a disability? YES / NO

Does the named person have a religion or belief? No religion / Christian / Hindu / Muslim / Other

What is the named persons sexual orientation? Heterosexual / lesbian / Gay/ Bisexual / Other

• **Behavioural Management Policy**

The youth work staff team like to ensure the safety of everyone and will work within a 3 tier warning behavioural management system. If your son/daughter does not respond to the warning system they will be asked to leave the youth club. This may be followed up with the youth worker asking your child to stay away from the club for a number of weeks.

If your son/daughter is asked to leave the youth club you will be contacted and an explanation will be given. Please be aware that the youth work staff team will not be responsible for your child once they have left the BASE Youth Club.

Agreement: I have read and understood the behavioural management policy and I will take full responsibility for my child when s/he is asked to leave the youth club.

.....(signed parent/carer)

• **Leaving the Youth Club to go home** (please tick the appropriate box and sign underneath)

My son/daughter will be walking home alone after the youth club has ended. I understand that I will take full responsibility for my child when the club has ended.

My son/daughter will be collected from the Youth Club. I understand that I will be responsible for my child and will ensure that I collect him/her at 7.30pm prompt. I understand that the youth workers will not be able to wait with my child unless I have arranged this with them at the start of the session.

Signed(parent/carer)

• **Leaving the youth club to go outside or go to the shop** (please delete where appropriate)

I give / do not give permission for my child to leave the youth club to go to the local shop.

I give / do not give permission for my child to leave the youth club to go outside.

Signed(parent/carer)

• **Medical Conditions:**

It is important that leaders know of any pre-existing medical conditions (for example asthma, diabetes, heart trouble) which may require treatment, and any condition which may affect participation in any activity.

Does the named young person suffer from any pre-existing medical condition requiring treatment?

YES / NO

He / she suffers fromwhich may require treatment.

Please list all known allergies to food, drugs or other medication, e.g antibiotics and plasters

Is there anything information, which you believe the leaders should know about your child?

• **Photographs and Videos:**

Photographs and short videos may be taken. These may use these for publicity purposes. Please delete accordingly.

I give / I do not give SNaP Development Project permission to use photographs of the named young person.

Signed(parent/carer)